



# *La Ventana at Willow Pond*

## *April 2018 Newsletter*

### *Reminder to Water Your Grass*

We would like to remind everyone to water their grass per the Orange County schedule in order to keep your lawns looking as healthy and green as possible.

Please note that grass should be watered **before 10 AM** or **after 4 PM** on your specific watering days per the water restrictions in Orange County. Please see your specific watering days below:

**Homes with odd-numbered addresses:** Wednesday and Saturday.

**Homes with even-numbered addresses:** Thursday and Sunday.

Thank you for your cooperation in this matter.



### *2nd Quarter Assessment Reminder*

**Please remember that your second quarter assessment of \$165.00 was due on April 1<sup>st</sup>.** Any account with a balance at the end of the month will incur a \$10.00 late fee. In addition, any account with a balance at the end of each month will incur interest at a rate of 18% per annum.

All homeowners receive a 30-day grace period for your payments each quarter. However, all payments **are due on the 1<sup>st</sup> day** of the quarter. **If you have not made your 2<sup>nd</sup> quarter assessment payment, please do so on or before April 30<sup>th</sup> to avoid the application of the late fee and interest on your account.**

If you have any questions regarding your assessment or your account balance, please contact the management office at your earliest convenience.

Please direct all concerns to the management company. For ARB requests, please go to the Association's website, [www.laventanaatwillowpond.com](http://www.laventanaatwillowpond.com). Click on "Resident Services" then "Online Forms." Fill out and submit the form prior to making any exterior modifications to your home.

### **COMMUNITY MANAGER**

William Carey Webb, LCAM  
[info@dwdpm.com](mailto:info@dwdpm.com)  
 407.251.2200 phone  
 800.759.1820 fax  
 DWD Professional Management, LLC  
 1101 Miranda Lane • Suite 112  
 Kissimmee, FL 34741

### **Board of Directors**

**President:** Sherman Markowitz

**Treasurer:** Teresa Valentine

**Secretary:** Daniel Martinez

**Director:** Magaly Quinones

## *Clothes Dryer Vent Safety*

Please remember the following safety tips regarding your clothes dryer vent. A resident in our community recently experienced a fire at their property due to an issue with the dryer vent. It is important to complete routine maintenance and follow safety procedures.

**FOCUS**  
ON FIRE SAFETY

## Clothes Dryer Fire Safety



*Failure to clean often leads to home clothes dryer fires!*

### Follow these simple safety tips to prevent a clothes dryer fire in your home!

- Have your dryer installed and serviced by a professional.
- Do not use the dryer without a lint filter. Clean the lint filter before and after each cycle.
- Do not forget to clean the back of the dryer where lint can build up.
- Check the venting system behind the dryer to make sure that it is not damaged, crushed or restricted.
- Make sure that the outdoor vent covering opens when the dryer is operating.



**FEMA**



For More Information:  
[www.usfa.fema.gov/citizens/focus](http://www.usfa.fema.gov/citizens/focus)

## *Architectural Changes*

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The Board of Directors is aware that several owners will need to repair and/or replace their roofs or make other architectural changes due to damages sustained during Hurricane Irma. However, all changes must still first be approved by the La Ventana at Willow Pond Architectural Review Committee (ARC).

The ARC application form is included with this newsletter and may also be found on the La Ventana website, [www.laventanaatwillowpond.com](http://www.laventanaatwillowpond.com). Please fill out and return the form to the management office at your earliest convenience. Please include the survey of your property and/or samples of the proposed change as requested on the application (i.e., a fence installation requires a property survey and replacing the roof requires shingle samples). The Architectural Review Committee will expedite these applications if the exterior changes required are due to hurricane damage. If you have any questions or concerns regarding this process, please call or email the management office at 407-251-2200 or [info@dwpsdm.com](mailto:info@dwpsdm.com).

## *Bulk Pick-Up Changes*

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On January 1, 2018, Orange County made changes to the bulk pick-up requirements. The County will now provide this service on a weekly basis without the need for an appointment. The day for bulk pick-up in our community is the same as for yard waste collection – Wednesday.

Per the County, please separate the bulk items from your normal yard waste. Also, please limit the bulk pick-up to 3 cubic yards and do not place the items in plastic bags as the garbage collectors will need to see the items they are picking up for collection. Finally, place the items at the curb no earlier than 6 PM the night before collection on Tuesdays and no later than 6 AM on the collection day on Wednesdays.

Please visit the following website to verify large items available for pick-up: [www.ocfl.net/GreenClean](http://www.ocfl.net/GreenClean).

## *No Fishing in Ponds*

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It has been observed that some of the residents are fishing in the ponds surrounding the community. This is strictly prohibited. Eating the fish from these ponds is not healthy for several reasons. First, most of the fish in the drainage ponds around Central Florida are genetically modified carp. They have been bred so that they are sterile and cannot breed if they escape the pond and enter other waterways around the area. Another reason you should never eat the fish from these ponds is that these ponds are designed for the drainage of water off of the roads in the area. These waters are polluted with motor oil, radiator fluid, transmission fluid, brake fluid and any other fluid that may leak from a vehicle.

Finally, even if you plan to “catch and release” the fish, you are on private property and do not have the Association’s or the County’s permission to fish on the property. The insurance policy for our community does not cover any accidents that may occur from these types of activities.

Finally, these ponds may contain dangerous wildlife such as poisonous snakes or alligators. Therefore, for your safety, please obey the “No Fishing” signs and refrain from fishing in the community’s or the County’s ponds. Thank you.

## *Suspicious Activity*

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If you see people walking through the neighborhood looking into vehicles, looking into the windows of a home, trying to force open a door, or any other suspicious or illegal activities, please call the Orange County Sheriff’s Department at (407) 836-4357. **The Sheriff’s Department is the only organization charged with the protection of your property, and they are the only organization with the authority to approach and stop these people and their activities.**

## *Monthly Property Inspections*

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The community management company is tasked by the Board of Directors each month to complete an inspection of all properties within the community. Below is a list of some of the violations that they will be on the look-out for during these inspections:

- 1) Lawns that need maintenance or full replacement (weeds, dead spots, irrigation issues, etc.).
- 2) Houses that may need pressure washing or painting. Please be aware if the paint looks faded over 50% of the visible structure, if the concrete blocks are showing through the paint over 10% of the visible structure, or if there are settling cracks throughout the home that require caulking, then we will ask for the homeowner to re-paint the house.
- 3) Roofs that need pressure washing.
- 4) Fences in need of cleaning and/or repair.
- 5) Driveways that may need repairs or pressure washing
- 6) Weeds and grass in flower beds and missing mulch or stones in flower bed area
- 7) Roofs with mold or broken/missing shingles
- 8) Parking in the grass
- 9) Commercial vehicles, recreational vehicles, or trailers in driveways

The community management company's staff members will inspect each property from the road in a vehicle, and they will take pictures of any violations. They will not go onto your property to complete their inspection. Please be kind to the inspectors when they are completing their monthly inspections. The staff members will always identify themselves when approached if you have questions. However, please do not approach them in a hostile or negative manner. They are there to complete a job as directed by the Board of Directors and to help the community.

If the inspectors find any problems with the exterior of your home, the management company will send you a letter notifying you of the violation. If you receive a violation letter, please feel free to contact the management company via email or by phone if you have any questions or if you need more time to correct the area of concern. The management company will work with you to make the needed improvements. Communication is very important so we can work together to maintain and improve our property values. Thank you for your cooperation regarding this matter.



LA VENTANA AT WILLOW POND HOMEOWNERS' ASSOCIATION, INC.

MAIL OR EMAIL FORM TO: 1101 Miranda Lane, Suite 112 Kissimmee, FL 34741

PHONE: 407-251-2200 FAX: 800-759-1820 EMAIL: info@dwdpm.com

ARCHITECTURAL REVIEW BOARD (ARB) APPLICATION

Owner Name: \_\_\_\_\_ Tenant Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone(s) Home: \_\_\_\_\_ Work \_\_\_\_\_ Fax: \_\_\_\_\_ In

Accordance with the Declaration of Covenants, Conditions and Restrictions and the Association's Rule and Regulations, installation must conform to this approval and the Association's guidelines.

I hereby request consent to make the following changes, alteration, renovations and /or additions to my property.

- ( ) Fence ( ) Swimming Pool ( ) Lawn Ornament ( ) Screen Enclosure ( ) Landscaping
( ) Patio ( ) Exterior Color ( ) Lawn Replacement ( ) Other \_\_\_\_\_

Description: \_\_\_\_\_

Attach two (2) copies of the property survey that shows the locations of the proposed change, alteration, renovation or addition.

Attach two (2) drawings of your plan(s). Attach two (2) color samples, if applicable.

NOTE: Applications submitted by fax or without two (2) copies of the survey, drawing, or color sample will be considered incomplete. If an application is incomplete, it will not be processed and will be returned to you. I hereby understand and agree to the following conditions.

- 1. No work will begin until written approval is received from the Association. You have 60 days from the approval date to complete the work. If not, then you must reapply for ARB approval.
2. All work will be done expeditiously once commenced and will be done in a professional manner by a licensed contractor or myself.
3. All work will be performed timely and in a manner that will minimize interference and inconvenience to other residents.
4. I assume all liability and will be responsible for any and all damages to other lots and/or common area, which may result from performance of this work.
5. I will be responsible for the conduct of all persons, agents, contractors, subcontractors and employees who are connected with this work.
6. I am responsible for complying with all applicable federal, state and local laws, codes, regulations and requirements in connection with this work. I will obtain any necessary governmental permits and approval for the work.
7. Upon receipt DWD Professional Management, LLC will forward the ARB Application to the Association. A decision by the Association may take up to 30 days. I will be notified in writing when the application is either approved or denied.

ALL HOMEOWNERS ARE RESPONSIBLE FOR FOLLOWING THE RULES AND GUIDELINES OF THE ASSOCIATION WHEN MAKING ANY EXTERIOR MODIFICATIONS.

Signature of Owner(s): \_\_\_\_\_ Date: \_\_\_\_\_

DO Not Write Below This Line

This Application is hereby: ( ) Approved ( ) Denied

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Comments: \_\_\_\_\_

Date Received \_\_\_\_\_ Mailed to Assoc. \_\_\_\_\_ Mailed to Owner \_\_\_\_\_



# April and May 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>April</i> 1 <b>April Fool's Day</b> Easter Sunday 2 <sup>nd</sup> Quarter Assessment Due	2	3 Trash and Bulk Items Pick-Up	4 Recyclables/ Yard Waste/Bulk Pick-Up	5	6	7
8	9	10 Trash and Bulk Items Pick-Up	11 Recyclables/ Yard Waste/Bulk Pick-Up	12	13	8
15	16	17 Trash and Bulk Items Pick-Up	18 Recyclables/ Yard Waste/Bulk Pick-Up	19	20	15
22 <b>Earth Day</b>	23	24 Trash and Bulk Items Pick-Up	25 Recyclables/ Yard Waste/Bulk Pick-Up	26	27	28
29	30 <b>Grace Period Ends-2<sup>nd</sup> Quarter Assessment</b>					
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
May		1 Trash and Bulk Items Pick-Up <b>May Day</b>	2 Recyclables/ Yard Waste/Bulk Pick-Up	3	4	5 <b>Cinco de Mayo</b>
6	7	8 Trash and Bulk Items Pick-Up	9 Recyclables/ Yard Waste/Bulk Pick-Up	10	11	12
13 <b>Mother's Day</b>	14	15 Trash and Bulk Items Pick-Up	16 Recyclables/ Yard Waste/Bulk Pick-Up <b>Ramadan Begins</b>	17	18	19
20	21	22 Trash and Bulk Items Pick-Up	23 Recyclables/ Yard Waste/Bulk Pick-Up	24	25	26
27	28 <b>Memorial Day</b> 	29	30	31		